



General Information for Accepted Entries

Delivery Dates: February 15, 16, 17, 18, 22, 23 and March 1, 2 and 3 between 10a-5p

Acceptable Work: 2D and 3D works in single or multi-media. All two-dimensional pieces submitted for Embracing Art **must** comply with the instructions for hanging hardware (page 2). THERE IS NO EXCEPTION TO THIS RULE. If you are uncertain of what the proper hanging hardware looks like or you cannot find d-rings, please ask and we will be happy to provide the information you need.

All two-dimensional work, with the exception of stretched canvases, **MUST** be properly framed. Stretched canvases may be framed if desired. The edges of unframed stretched canvases must be painted. Canvas boards must be framed in order to properly install hanging hardware. Works on paper must be framed behind (clean) glass or Plexiglas and preferably mounted or matted with a white, cream, neutral or black mat board with a 1.5 to 3 inch border around it.

Photography should be printed for presentation 8" x 10" or larger. It should be mounted on or matted with a white, neutral, or black mat board with a 1.5 to 3 inch border around it and framed behind glass/Plexiglas unless it is presented as a print on metal or canvas and has the proper hanging hardware securely attached.

All art must be securely attached in frames and the frames themselves must be structurally sound. **We will not accept work that is loose in the frame or is taped in.**

Picture glass should be cleaned inside and outside by the artist before delivery. Frame should be dust free.

All three-dimensional work must be of a size and weight that one adult can move easily.

Labeling: Artists must place a label on the back of each piece accepted: Artist's name, title of piece, media, dimensions and sale price, or NFS (not for sale) and the value of the piece for insurance purposes.

Sales Tax & Commissions: All art sales are subject to a commission to the Carnegie Visual Arts Center. Commission rate to the Carnegie is 40% if the artist is a Carnegie member and 50% if the artist is not a member. If you are unsure of your membership status, please contact Mary Reed at 256-341-0562 or mary@carnegiearts.org prior to 3-7-22.

NOTE: Membership must be current prior to opening of the show or sales will be subject to higher commission rate.

All sales taxes are collected at the time of sale and will be paid by the Carnegie Visual Arts Center.

All sales commissions will be settled and paid to the artist by check on or before May 20, 2022. A W9 form will be provided for you and must be completed and turned back in before your check is sent to you.

Submission Photos, CDs or Flash drives may be reclaimed during regular center hours **during art delivery.** We will not be responsible for holding on to them after the exhibit is concluded.

Retrieval of unsold works: Will occur at the Carnegie on Tuesday, Apr 19 (noon-5), Wednesday, Thursday, Friday April 20, 21 and 22 between 10-5. Make arrangements with Mary Reed if other time is required.

ENTRY OF ARTWORK TO THIS EXHIBIT AUTOMATICALLY IMPLIES ARTIST'S AGREEMENT TO ALL ABOVE STIPULATIONS.

Exhibit Events

Artists and Friends Open House: Artists, their friends and family members, are invited to the **Artists and Friends Open House** on **Tuesday, March 15 from 10am – 5pm.** Coffee, water and delicious baked goods will be served all day on the opening day of this exhibit. No charge.

Awards Presentation: Award winners will be announced at the Open House on **March 15 at 12:15pm.**

Exhibit Reception: Artists and one guest each are encouraged to be our guests for the **Carnegie Member's Reception** on **Friday, March 18, 2022 from 6:00 - 7:30 PM.** Light hors d'oeuvres and beverages will be served. Cash bar. All additional family/friends are welcome with a \$5 donation at the door or at no charge if members of the Carnegie.

For answers to questions or more information about the exhibit, contact Mary Reed, mary@carnegiearts.org, 256-341-0562

Carnegie Visual Arts Center Art Exhibit Submission Form

Submissions by mail must be postmarked by Friday, January 28, 2022.

Submissions in person or by email must be received by Tuesday, February 1, 2022 at 5 PM.

Type or print clearly:

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Website: _____

Social media page/handle: Facebook _____ Twitter _____

Instagram _____ Other _____

Works shown in previous EA exhibits are not eligible.

Description of Pieces:

Title	Medium	Size	NFS/ Value or Sale Price
1. _____			
2. _____			
3. _____			

Photographs of prospective works maybe submitted as follows:

- ****Preferred** - High-resolution JPG images of the prospective works by email to mary@carnegiearts.org. Include your name and phone number in the email.
- High-resolution JPG images of the prospective works on CD or flash drive (not DVD) by mail or in person. Label CD with your name and phone number.
- Photographic prints of the prospective works, 5" x 7" or smaller, by mail or in person

Do not submit actual artwork until you receive a notification of acceptance.

Notifications will be emailed by 5pm on Friday, February 4, 2022.

Entry Fee: \$25 for up to 3 pieces. Entry fee is non-refundable.

Cash, check (payable to Carnegie Visual Arts Center), or card is acceptable for payment.

Card Number _____ Ex. Date _____ CVV# _____ CC Billing Zipcode _____

I hereby agree to comply with all Carnegie Visual Arts Center (CVAC) regulations. I understand that this is a juried show, that space is limited, submission does not guarantee selection for participation, and that the selection committee's decisions are final. I understand that submitted works must be available for the entirety of the installation and duration of the exhibit. I understand neither CVAC, nor any sponsors or personnel of the same, is responsible for the loss or damage of work, personal injuries, or property damages. I assert that example photos submitted are an accurate representation of my work and, upon selection, photos of my accepted work(s) may be used free of charge for publicity purposes. CVAC reserves the right to review and approve all works to be exhibited. My signature signifies acceptance of all terms and conditions listed in this prospectus.

Signature of Submitting Artist: _____ Date: _____